

## DWC NOMINATION GUIDELINES

To nominate a horse for the **DUBAI WORLD CUP** please use the following link:

<https://dubairacingclub.com/horsemen>

Click on the button '**DUBAI WORLD CUP**'

If you have NOT previously registered for DWC nominations, please:

1. Click **NEW TRAINER REGISTRATION**
2. Complete all necessary fields and click '**Create Request**' button (bottom right)
3. Once we have approved the request you will receive login details containing a temporary password to your registered e-mail address.

If you have already registered for **DWC** nominations and cannot remember your login details, please:

1. Complete **USERNAME**, this is the trainer's first name followed by a full stop and then the surname.
2. Click '**FORGOT PASSWORD**'
3. A new password will be sent to the registered e-mail address

To proceed with the application when you have received or retrieved your Username and Password, please:

1. Use the link above and click **DUBAI WORLD CUP** (NOT Carnival)
2. Click 'Existing Trainer Login' and complete details
3. Click **MAKE NOMINATION FOR DUBAI WORLD CUP** (top right of homepage)
4. Fill out the key fields in the application header and click **CREATE** (right side)
5. To make nomination you will need to click **ADD HORSE** button and complete details for each horse you wish to nominate to corresponding DWC race(s)
6. When all horse details are entered you will then need to click **SAVE AS DRAFT** which holds the nominations in draft mode until you are ready to finalize. At this point, you can then click **SUBMIT**
7. If application has been completed and submitted correctly, you will receive an e-mail confirmation. If not, please re-check the previous steps.

If you have any queries regarding registration or nomination process, please contact:

Stephanie Cooley

E: [Stephanie.Cooley@dubairacingclub.com](mailto:Stephanie.Cooley@dubairacingclub.com) | Office: +971 4 316 8654 | Mobile: +971 56 418 5035